

University of Colorado At Boulder
Position Description¹
Faculty Athletics Representative (FAR)

The Faculty Athletics Representative reports to the Chancellor of the Boulder Campus, and serves at the will of the Chancellor. The term of appointment is four years with the possibility of one renewal term. The FAR is to be appointed from the regular tenured faculty of the Boulder Campus. The Chancellor will consult the Boulder Faculty Assembly for advice and nominations of candidates for the FAR position.

The Faculty Athletics Representative is one of a five-member leadership team that is responsible for the management and institutional control of the Department of Intercollegiate Athletics. The other team members are the Chancellor, the Director of Athletics, the Senior Woman Administrator, and the Chair of the University of Colorado at Boulder Athletics Board (UC-BAB). The duties of the FAR are:

1. The primary responsibility and duty of the FAR is to certify that all student-athletes meet all NCAA, Big 12 Conference, and University requirements for initial and continuing eligibility for athletic participation, both practice and intercollegiate competition, and financial aid. These certifications may be performed by University personnel in the Offices of the Registrar, Admissions, Financial Aid, and Compliance, but are subject to oversight, review and audit by the FAR. The FAR will review and sign all Certificates of Eligibility and Participation Lists (team rosters). In order to complete this duty, the FAR must develop knowledge of current NCAA Division I Bylaws, specifically Articles 13, 14 and 15, and Big 12 Conference Rules, specifically Sections 5 through 12. The FAR will participate in the various rules education activities carried out internal to the Boulder Campus and by the Conference and NCAA.
2. The FAR will monitor and evaluate the academic progress and performance of the student-athletes on the various intercollegiate sports teams based on periodic reports provided by the Department of Intercollegiate Athletics and other offices on the Boulder Campus. The FAR will inform the leadership team and provide recommendations based on these evaluations. The FAR will coordinate these duties with and communicate his or her activities to the chair of the Boulder Faculty Assembly's (BFA) Intercollegiate Athletics Committee (IAC).
3. The FAR will collaborate directly with the Compliance Office of the Department of Intercollegiate Athletics and other Boulder Campus units (Registrar, Admissions, Financial Aid, colleges, schools, departments and programs) to ensure adherence to NCAA, Big 12 Conference and Boulder Campus regulations, especially with regard to academic eligibility. The FAR will participate in or be informed of investigations of alleged violations of these regulations and may be called upon to lead such investigations. It is mandatory that the FAR play a direct role in investigations of potential major violations of NCAA rules. The FAR will review and sign all violation reports that are sent from the University to the Conference and NCAA. The FAR will coordinate these duties with and communicate his or her activities to the chair of UC-BAB.
4. The Faculty Athletics Representative will represent the University to the NCAA and the Big 12 Conference. The FAR will attend NCAA and Conference meetings as required and appropriate and will participate in communications amongst Conference FARs and the Conference Office. The FAR will review and authorize by signature all NCAA and Big 12 Conference rules waiver applications. The FAR will coordinate these duties with and communicate his or her activities to the chair of UC-BAB.
5. The FAR will chair the Compliance Review Committee and convene this committee periodically to review compliance activities, including the violations, waiver applications, and other related matters.
6. The FAR will serve as a liaison between the Department of Intercollegiate Athletics and the Boulder Campus faculty, and, in particular, to the UC-BAB and the BFA's IAC. The FAR will hold *ex officio* membership on the UC-BAB and IAC. The FAR will promote interaction between the Boulder Campus faculty and the Department of Intercollegiate Athletics, its employees and student-athletes. The FAR will report at least annually to the BFA.
7. The FAR will interact directly with student-athletes, be widely known amongst student-athletes, and interact specifically with the Student Athlete Advisory Council. The FAR will participate in orientation activities for entering student athletes and may be called upon to participate in student athletes' exit interviews as well. The FAR will collaborate with the Office of Academic Support Services of the Department of Intercollegiate Athletics for the betterment of student athletes' academic experience on the Boulder Campus. The FAR will coordinate these duties with and communicate his or her activities to the chair of the Boulder Faculty Assembly's (BFA) Intercollegiate Athletics Committee (IAC).

¹ This description is based, in good part, on the **NCAA Faculty Athletics Representative Handbook** and the **University of Colorado Manual for NCAA and Big 12 Compliance**.